

BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,
Camp Close,
Bugbrooke,
NN7 3RW

Clerk: Mrs S Bramley-Brown

Email: Bugbrookepc@btconnect.com

Tel: 01604 832838

7th January 2020

To:

Councillor Philip Bignell

Councillor John Bignell

Councillor Brian Curtis

Councillor John Curtis, BEM

Councillor Ken Gardner

Councillor Mrs Garlick

Councillor Ian Gordon

Councillor David Harries, BEM

Councillor Paul Henson

Councillor Alan Kent

Councillor Des Morris

Councillor Ms Munday

Councillor Mrs Parry

Councillor Mrs Pope, Chairman

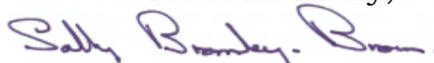
Councillor Terry Ward

NOTICE OF MEETING

I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 13th January 2020 at 7.30 p.m.**

I enclose the minutes of the meeting held on 9th December 2019 and accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

AGENDA - MONTHLY MEETING

1. To receive and accept apologies for absence
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 9th December 2019
5. **Reports on issues previously raised**
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.
6. **Public Question Time** Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. **Three minutes maximum be**

allowed for each person, with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised but can agree for the matter to be included on the agenda for the next meeting.

7. **District Councillors Report and Update** Councillors Harries and Bignell.
8. **Local Government Reorganisation for Northamptonshire** – Councillors Harries and Bignell.
9. **Planning**
Planning applications for consideration are attached to the agenda.
10. **Electronic Planning Applications**
The Clerk is awaiting dates for a training session when the laptop will be given to Bugbrooke Parish Council and a delivery date for the projector from SNC. As part of this new way of working, in the near future, all Councillors will be required to have email access to receive the Agenda and associated documents.
11. **Police and Neighbourhood Watch Matters**
A copy of PCSO Matt Taylor's monthly report has been circulated with the agenda.
12. **Financial matters**
 - A. A financial statement for month ending 31st December is attached to the agenda.
 - B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment Schedule is attached to the agenda.
 - C. Budget Report for the Third Quarter is attached to the agenda.
13. **Parish Matters**
 - A Monthly Inspection Sheets. A copy of the rota for the month is attached. Councillors are respectfully reminded that if they are going to be unable to complete the inspection sheet, they should arrange for someone else covering their area to do it.
 - B Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point.
 - C Footpaths. Clerk would like to propose the purchase of a new bus shelter on the High Street to match the shelter in West End as the current wooden shelter is rotting.
 - D Streetlights. Clerk investigating lighting at the path along by the Primary School.
 - E Emergency Planning/Pathfinder II. Update from Councillor Ms Munday.
 - F. Highways and Transport. The Clerk has nothing to report.
 - G Patient Participation Group. Update from Councillor Mrs Garlick
 - H Millennium Green: The Clerk has nothing to report.

14. **Vehicle Activation Sign.**
A contract has been received from Steve Barber along with the list of approved locations. Councillors to confirm that they wish to proceed and agree to pay the licence fee of £321.
15. **Parish Council 125-Year celebration & 75th Anniversary of VE Day**
Councillors Gordon and Mrs Garlick to provide an update.
16. **Bugbrooke Community Centre and Play/Gym Equipment Grant Applications.**
The Clerk gave a presentation to the Grants panel on Monday 6th January and will provide feedback at the meeting.
17. **Permanent location for 'Tommy'.**
At the last meeting it was requested that we add a item to formally discuss a permanent location for 'Tommy' in the absence of a war memorial in Bugbrooke. It was suggested that 'Tommy' could be positioned permanently near the village sign on the green, perhaps with a small plaque.
17. **Parish Council Grants Application Received**
At the December meeting it was agreed to defer a decision in relation to a grant application received from Friends of Bugbrooke Primary School (£500). FOBS had been requested to provide quotations for the sound system they wished to purchase. At the time of preparation of the agenda, no information had been received.
18. **Meeting dates for 2020**
There is an issue with the April meeting as the 13th is Easter Monday. Councillors need to decide if they would like to hold the meeting a week early or a week late. This will be the last meeting of the current Council.
19. **Date of next meeting** – Monday 10th February 2020 at 7.30 p.m.

End of Agenda